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- Skills:**
- Microsoft Office Suite of programs including Word, PowerPoint, and Excel
 - Exceptional public speaker
 - Exceptional writer and editor

 - Understanding of data entry and analysis Good understanding of a variety of statistical models
 - Exceptional research skills
 - Analytical and problem-solving skills

Professional Highlights Lecturer, Colorado Mesa University Department of Languages, Literature, and Mass Communication

- Prepared and taught as many as four sections of freshmen Composition
- Researched relevant issues and updated information and readings provided to students
- Researched and incorporated relevant issues in pedagogy and in composition

Research Assistant, Natural Resource Center, Colorado Mesa University

- Listened to and took notes on in-person and digital focus groups
- Highlighted important language uses as they emerged
- Assisted with preparing and facilitating focus groups

Director, ***** County Area Domestic Violence Coalition

- Obtained coalition buy-in from various community services addressing domestic violence including law enforcement, the courts, the shelter and counseling organizations, the hospital, and a variety of service and grant-awarding nonprofits in the community
- Obtained 501 3 (c) status, recruited board members, and maintained office
- Gathered and analyzed data from police and sheriff's department, jail, courts, hospital, and shelter concerning incidence and disposition of domestic violence cases to provide information about training needs, for policy generation, and as reasons for creating standards for each organization's response
- Fulfilled obligations of administering a federal grant, prepared documentation for annual review, maintained the books, and provided training for coalition participants

Research Assistant, Division of Governmental Studies and Services, Washington State University

- Under the auspices of the Department of Energy, conducted focus groups with stakeholders at the Hanford Nuclear Reservation to gather opinions about remediation at the site
- Trained focus group facilitators
- Analyzed results, helped compile final report, and was lead author on paper concerning the methodological justification for the use of focus groups especially in over-studied populations

Education

- ABD Washington State University, Pullman, WA
Political Science, 1995
- BA Colorado Mesa University, Grand Junction, CO
Political Science, 1990

